

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

August 2, 2012

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, August 2, 2012 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Thomas C. Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Vice-Chairman Neal Smith

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire, Engineer D. Jeffrey Golding, and Admin. Secretary Susan Seebold

VISITORS PRESENT:

Jennifer Lee of Derck & Edson Associates, LLP, Chris Baily of Susquehanna University, Paul Williams of the Borough of Selinsgrove, and Chris Reiland (arrived at 7:05 p.m.)

MINUTES:

The Authority members reviewed the minutes of the July 5, 2012 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the July 5, 2012 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

PUBLIC COMMENT: *None*

SUSQUEHANNA UNIVERSITY 18TH STREET COMMONS FENCE:

Jennifer Lee of Derck & Edson Associates, LLP came before the board on behalf of Susquehanna University to discuss the proposal to install a privacy fence within PTMA's sewer easement behind the 18th Street Commons Complex (formerly known as Pine Meadows). Ms. Lee explained that the apartments in the aforementioned complex are currently being renovated by Susquehanna University for use as new student housing. Ms. Lee further explained in order to accommodate the new use, the above-mentioned property was recently rezoned by the Borough of Selinsgrove with the condition a low maintenance, 8-foot high, sound-inhibiting fence be constructed along the 18th Street Commons northern property line, which is located within the Authority's 30-foot sewer easement. After a brief discussion, Assistant Secretary/Treasurer James Newman motioned to enter into an agreement with Susquehanna University to allow the university to construct a privacy fence within the Penn Township Municipal Authority's thirty foot (30-ft.) sewer easement located along the 18th Street South Sewer main if the following conditions are met: (1) the Authority will have unlimited access for equipment to repair, maintain, and/or replace sewer mains located within said easement; (2) the aforementioned fence will have removal panels to allow access to the sewer mains located within the said easement; (3) the Authority will be provided with as-built drawings indicating the location of the aforementioned fence within the said easement; and (4) the Authority by allowing the construction of the aforementioned fence within their easement assumes no responsibility for the maintenance of the drainage ditch located in the vicinity of the said easement. Treasurer Timothy Laubscher seconded the motion and unanimously approved. It shall be noted Solicitor Robert Cravitz has been instructed to create and execute a written agreement between Penn Township Municipal Authority and Susquehanna University as described above.

CORRESPONDENCE:

Breezewood, Phase 1A Sewer and Water Escrow Accounts – Gerald Fulkroad, Sr.:

The Authority members reviewed the August 2, 2012 letter from Gerald Fulkroad of Jay Fulkroad & Sons, Inc. concerning the engineer and inspection costs associated with the sewer and water main inspections in Breezewood, Phase 1A. After a brief discussion, Engineer D. Jeffrey Golding was asked to create a detailed bill describing the above-mentioned costs. Upon review by the Authority, a response letter will be sent to Mr. Fulkroad.

CHRIST UNITED METHODIST CHURCH LAND DEVELOPMENT:

The Authority members reviewed the revised Co-Stars acknowledgment for the Christ UMC water system materials from L/B Water, Inc. After a brief discussion, Secretary Gregory Aungst motioned to amend the July 5, 2012 motion

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concerning the purchase of the Christ United Methodist Church water system materials to state "...to purchase the water system materials in an amount not to exceed \$35,503.11 as presented in the July 20, 2012 L/B Water Services, Inc. Co-Stars Acknowledgement as per the Water Main Construction Agreement with Christ United Methodist Church." Secretary Aungst further motioned the aforementioned approval remains contingent upon approval of all shop drawings by Gannett Fleming, Inc. and contingent upon written approval from the Christ United Methodist Church to purchase said materials. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PTMA WELL HOUSE ACCESS ROAD:

Solicitor Robert Cravitz reported the revised Deed of Easement for the proposed PTMA well house access road has been sent to SIDCO for their review, approval and execution. Inspector Pete DeWire presented plans for the proposed PTMA Well House Access Road along with a proposal for the well house gate modifications from Apollo Fence Company. After a brief discussion, Assistant Secretary/Treasurer James Newman motioned to have Apollo Fence Company install a sixteen foot (16-ft.) gate as presented in their August 2, 2012 proposal in an amount not to exceed \$1,799.00. Assistant Secretary/Treasurer Newman further motioned to request telephonic bids for the drainage pipe required for the proposed PTMA well house access road and purchase said pipe from the lowest qualifying telephonic bidder. Secretary Gregory Aungst seconded the motion and unanimously approved. It shall be noted the Authority office was directed to get telephonic bids from several area contractors for the construction of the proposed PTMA well house access road, which will be reviewed at the September 6, 2012 PTMA meeting.

BREEZEWOOD, PHASE 1A:

Engineer D. Jeffrey Golding reported all sewer and water mains in the Breezewood, Phase 1A development have been successfully tested. Engineer Golding further reported they are currently waiting for the bacteria test results taken from the Breezewood, Phase 1A water main.

CHAIRMAN'S REPORT – Thomas Ferry:

Chairman Thomas Ferry reported he attended the August 1, 2012 Penn Township Board of Supervisors' meeting to discuss the on-going litigation between the Borough of Selinsgrove and the Eastern Snyder County Regional Authority (ESCRA). Chairman Ferry further reported the Penn Township Supervisors are concerned with the accumulating costs associated with the litigation, which is eventually passed on to all municipalities serviced by ESCRA.

INSPECTOR'S REPORT – Pete DeWire:

Inspector Pete DeWire stated he has nothing further to report.

OPERATOR'S REPORT – Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Reports submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS – Timothy Laubscher:

The Authority members reviewed and discussed the financial reports. (See Attachment B and C)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the August 2, 2012 PTMA meeting at 7:58 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority